



S O L I C I T O R S

# Debt Recovery Costs

## PRE COURT ISSUE CHARGES

Letter Before Action (“LBA”) (“Solicitor’s Letter”) and confirmation of your instructions:

£12.50

Each subsequent letter, e-mail or telephone call:

£12.50

## COURT COSTS

Once we begin Court Proceedings you are entitled to claim from the debtor not only your debt but also either contractual or statutory interest, the Court Fee you must pay on the issue of proceedings and the standard Fixed Costs. These items are all recovered on your behalf if the Claim is paid in full

Our charges up to the stage of default Judgment are set out below.

Court Fees are payable at each stage of the proceedings and these are in addition to our costs. We reserve the right to ask for substantial amounts of Court Fees to be paid to us in advance of our incurring the Fees with the Court.

### Standard Fixed Costs From the issue of proceedings to Judgment

| Issue of Claim        | Fixed Costs (£) | Our Charges (£) |
|-----------------------|-----------------|-----------------|
| Under £500.00         | 50.00           | 85.00           |
| £500.00 - £1,000.00   | 70.00           | 85.00           |
| £1,000.00 - £5,000.00 | 80.00           | 110.00          |
| Over £5,000.00        | 100.00          | 120.00          |

### Court Fees also payable on issue

| Claim Size (£)                     | Court Fee (£) |
|------------------------------------|---------------|
| 0.00 – 300.00                      | 35.00         |
| 300.01 – 500.00                    | 50.00         |
| 500.01 – 1,000.00                  | 70.00         |
| 1,000.01 – 1,500.00                | 80.00         |
| 1,500.01 – 3,000.00                | 95.00         |
| 3,000.01 – 5,000.00                | 120.00        |
| 5,000.01 – 15,000.00               | 245.00        |
| 15,000.01 – 50,000.00              | 395.00        |
| 50,000.01 – 100,000.00             | 685.00        |
| 100,000.01 – 150,000.00            | 885.00        |
| 150,000.01 – 200,000.00            | 1,080.00      |
| 200,000.01 – 250,000.00            | 1,275.00      |
| 250,000.01 – 300,000.00            | 1,475.00      |
| Exceeds £300,000.00 or is no limit | 1,670.00      |

## JUDGMENT

Our costs of entering judgment on your behalf are based on further standard Fixed Costs.

|                           | To £5,000.00 | Over £5,000.00 |
|---------------------------|--------------|----------------|
| By Default                | 24.00        | 33.00          |
| By Admission & Acceptance | 43.00        | 58.00          |
| By Admission / Court      | 58.00        | 74.00          |

## CHARGES AFTER JUDGMENT

Once Judgment has been obtained against the Debtor there are various methods of enforcement that can be considered other than the High Court Enforcement Officer. Our charges are as follows:

|                                   | To £5,000.00                                     | Over £5,000.00 |
|-----------------------------------|--|----------------|
| Order for Questioning             | 50.00  | 53.00          |
| Warrant                           | 50.00  | 55.00          |
| High Court Enforcement Officer    | 50.00  | 55.00          |
| Attachment of Earnings            | 30.00  | 50.00          |
| Charging Order                    | 200.00   | 220.00         |
| Third Party Debt Order            | 200.00   | 220.00         |
| Statutory Demand                  | £150.00 to £200.00 – to include bailiff service* |                |
| Personal Bankruptcy or Winding Up | £400.00 to £650.00 – to include bailiff service* |                |

*(Except in the case of the HCEO the above charges include all related correspondence with you and the debtor unless alternative arrangements are agreed)*

*(\*Court Fees, Statutory Deposits, Affidavit Fees and Statutory Advertisement costs are also payable in insolvency cases)*

**All our charges (but not standard Fixed Costs) are subject to VAT at the applicable rate in force.**

## DEFENDED CASES

If and when the case becomes defended our charges become based upon an hourly rate which will be discussed with you should the need arise.

For further information on the debt recovery services we offer, please contact Brian Aikman or Emma Northall using the contact details below:

**Brian Aikman – Partner**

e: [b.aikman@fbcmb.co.uk](mailto:b.aikman@fbcmb.co.uk)

t: 01902 578034

**Emma Northall – Debt Recovery Manager**

e: [e.northall@fbcmb.co.uk](mailto:e.northall@fbcmb.co.uk)

t: 01902 392421

[www.fbcmb.co.uk](http://www.fbcmb.co.uk)